**Data Processing Agreement**

As per Privacy and Data Protection Legislation, as of May 25th 2018 the General Data Protection Regulation (EU 2016/679), and all applicable laws and regulations relating to the processing of the personal data and privacy (Act No. 101/2000 Coll., on the Protection of Personal Data):

**Data Processor: Mgr. Lucia Kutscher, MS**

**IČO: 05553717**

**E-mail:** [**Couple.Family.Therapy.Prague@gmail.com**](mailto:Couple.Family.Therapy.Prague@gmail.com)

**Phone: +420 774 588 717**

**(“Data Processor”)**

**Data Subject/Client**

**Full name:**

**E-mail:**

**Phone:**

**(“Client”)**

Hereby the Client agrees to the use of their Personal Data\* and Sensitive Personal Data\*\* within the necessary extend required for the dutiful provision of the counselling services and consultations on the terms set out in this Agreement and in accordance with the written or verbal Contract with the Data Processor.

\***Personal Data** is any data from which a subject can be identified, either from that data alone or where the data is matched with other data. E.g., information about individuals’ names, dates of birth, addresses, email addresses and bank account details. It can also include a randomly generated unique identifier or for example an IP address.

\*\* **Sensitive Personal Data** is personal data about an individual’s political opinions, religious beliefs, physical or mental health, sexual life, commission or alleged commission of criminal offences (and criminal proceedings relating to such an offence) and membership of trade unions.

The Client agrees that their data will be shared with other collaborating professionals (e.g. supervisor, attending physician or psychiatrist), who are bound by professional confidentiality and are based within the European Economic Area, (a) if it is in the best interest of the Client, and (b) in the extend necessary, and (c) in accordance with the data protection laws. The Data Processor shall not disclose or transfer the Personal Data to a third party without prior authorization of the Client, with the exception of when during assessment or at subsequent counselling sessions she is led to believe that the Client is at risk of imminent harm or may cause harm to others.

The Data Processor will maintain summary records of the online and offline sessions, undertaking appropriate technological and organizational measures to ensure a level of security appropriate to prevent unauthorized or unlawful processing of the Personal Data, and the accidental loss or destruction of, or damage to, the Personal and Sensitive Personal Data. The Data Processor shall retain or process Personal Data for the period of provision of services and no longer than 3 years from its conclusion, in case the Client would decide to resume the services. The online sessions can further be recorded for personal use of the Data processor only and with the aim to improve the quality of services provided.

Hereby the Client confirms that he/she was informed about his/her rights in relation to their Personal Data under the Privacy Legislation. Those rights include;

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erasure
5. The right to restrict processing
6. The right to data portability
7. The right to object
8. Rights in relation to automated decision making and profiling

If the Client has grounds to believe that his/her rights are being violated, he/she can raise a complaint to The Office for Personal Data Protection (Pplk. Sochora 27, 170 00 Praha 7, Czech republic).

Date…………….. Client’s signature…………….